



# GANDHI ACADEMY OF TECHNOLOGY AND ENGINEERING

(Approved by AICTE, New Delhi, Affiliated to BPUT, Odisha and Recognized by Dept. of SD & TE, Govt. of Odisha)

Contact : +91 9337753377 Ph. : 0680-2280828, Fax : 0680-2010006  
P.O/P.S : Golanthara, Konisi, Berhampur- 761 008, Dist : Ganjam (ODISHA)

## Office Order

Ref. No.: GATE/DC/03/2022

Date: 07/10/2022

### Disciplinary Committee

In order to maintain discipline and to deal with the cases of indiscipline committed by students and other members of the institute a disciplinary committee is constituted in Gandhi Academy of Technology and Engineering, Berhampur with following members with roles and responsibilities as mentioned herein with immediate effect.

Sl.No	Name and designation	Position in the committee
1	<b>Prof. Dr. Gouri Shankar Mohapatro</b> Principal, Gandhi Academy of Technology and Engineering	Chairman
2	<b>Mr. Manoj Kumar Patnaik</b> Asst. Prof. In Electrical Engineering, Gandhi Academy of Technology and Engineering	Convener
3	<b>Dr. Dhaneswar Parida</b> Prof. In Computer Science and Engineering, Gandhi Academy of Technology and Engineering	Member
4	<b>Dr. Aurobindo Kar</b> Prof. In Computer Science and Engineering, Gandhi Academy of Technology and Engineering	Member
5	<b>Dr. Ritanjali Sethy</b> Prof. In Mechanical Engineering, Gandhi Academy of Technology and Engineering	Member
6	<b>Dr. Sandhya Mishra</b> Prof. In Basic Science & Humanities, Gandhi Academy of Technology and Engineering	Member
7	<b>Mr. Babu Kumar Sethi,</b> Office Executive, Gandhi Academy of Technology and Engineering	Member



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## Roles and Responsibilities:

1. The disciplinary action committee should look after all the complains, appeals and grievances apart from students/staff/faculty from time to time in order to solve their problems and provide them the legal justice.
2. The committee should be impartial, neat, clean and fair while exercising its power and takes decision in order to provide impartial judgements to the related victims.
3. The committee shall be convened at least a meeting once in a month for monitoring the related activities if any.
4. The committee shall submit its report to the higher authority for seeking its execution as early as possible and applicable.
5. In cases where it is required the committee can impose some fines/or any other monetary penalties with intimation to the higher authority for approval.
6. The disciplinary action can be taken up by the committee against the victim as deemed fit and proper.
7. To maintain smooth discipline in order to create a good and soothing atmosphere for enhancement of discipline and learning.



Convener



Principal

Gandhi Academy of Technology and  
Engineering, Berhampur